


This meeting happens every Wednesday at 3pm.

Setup:  **Paola**

Ensure TV and HDMI are setup and ready to go, 10-15 prior to start time.

Computer:  **Jayden**


Have all tabs & items pulled up on your computer ready to be viewed.

Notes:  **Samuel**




Please take detailed notes during today's meeting with all tasks and names associated.

 Welcome  Katharine

- Welcome & Icebreaker
- Walk through Service Meeting Flow



 Registration  Patricia


- Review Service Leads & Roles (JDD & iTech)
- Updates Specific to Registration
- NEW: T-shirt Check in/out sheet

 Heroes  Jennifer  Stephanie

- Walk through planning center (JDD & iTech)
- Share lesson from Orange (on screen)
- Share Craft Instructional, talk through items needed, confirm all items are in place (*show physical sample activity*)

 Legends  Marisa  Sebastian

- Walk through planning center:
 - iTech  Netania
 - JDD  Erin
- Read through Large Group lesson (on screen)
- Read through Kids Crew lesson (on screen)

Schedule  Tatyana


Note: We've done work on Monday and Tuesday to make sure these schedules are presentable and have no gaps.

- CCB Schedules - JDD
- CCB Schedules - iTech
- Student Schedule


Huddles  Paola

Note: Consider the huddle notes from Operations.


- Walk through huddle times (JDD & iTech)
- Share leads for team huddles (JDD & iTech)
- Talk through announcements

Calendar  Jennifer

- Review calendar events (August & Sept)

Heart and Soul Load Out  Jamila

- Review Packing List
- Room Layout / Kids Map
- U-Haul Truck Assignments

Close/Prayer  Blaire

- Close out meeting in prayer for this Sunday