

## BROADCAST DIRECTOR - LOAD IN CHECKLIST

DONE	TASK	NOTES	EST TIME (min)	ACTUAL TIME	ASSIGNMENT
	Turn On System		5		
	Adjust LED Brightness	60%	5		
	Turn On Cameras 1,2,4,5	Turn on Camera and place Focus Batteries	15		
	Camera Blocking	Work with Producer	15		
	Check Camera Shots with Light's Team	Work with Light's, CRP and Producer	15		
	Format Drives		5		
	Check Resi Schedule		5		
	Check Camera Framing		15		
	Start Recording	Record Entire Services	5		

## BROADCAST CRP - LOAD IN CHECKLIST

DONE	TASK	NOTES	EST TIME (min)	ACTUAL TIME	ASSIGNMENT
	Turn On System		5		
	Adjust LED Brightness	60%	5		
	Ensure All Content is in and ready for content check.		10		
	Graphic Content Check		10		
	Resolume Content Check		10		
	Slides & Confidence Monitor Content Check		10		
	Video Content Check		10		
	Check Camera Shots with Light's Team	Work with Light's, Director and Producer	15		
	Format Drives		5		
	Check Resi Schedule		5		
	Check Online Services		5		

	Start Recording	Record Entire Services	5		

## BROADCAST GRAPHICS OPS - LOAD IN CHECKLIST

DONE	TASK	NOTES	EST TIME (min)	ACTUAL TIME	ASSIGNMENT
	Ensure All Content is in and ready for content check.		10		
	Check AS and Multiviews		10		
	Graphic Content Check		10		
	Resolume Content Check		10		
	Slides & Confidence Monitor Content Check		10		
	Video Content Check		10		
	Check Online Services		5		
	Start Recording	Record Entire Services	5		

## BROADCAST CAMERA OPS - LOAD IN CHECKLIST

DONE	TASK	NOTES	EST TIME (min)	ACTUAL TIME	ASSIGNMENT
	Turn On Cameras 1,2,4,5	Turn on Camera and place Focus Batteries	15		
	Check AS and Multiviews		30		
	Camera Blocking	Follow Director's Instructions	15		
	Check Camera Shots with Light's Team	Follow Director's Instructions	15		
	Check Camera Framing		15		
	Setup Cam 3 for Culture Room		10		
	Replace Batteries on Camera 3	10 minutes before service	5		